

**CYNGOR CYMUNED Y FELINHELI**

<b>Minutes of the meeting 13<sup>th</sup> March 2018 held at Bethania Chapel at 7 p.m.</b>		
<b>PRESENT</b>		
Daniel Williams	Mei Gwilym	
Iestyn Harris	Eifion Williams	
Sarah Riley	Nerys John	
Casi Roberts	Gruff John	
Wynne Barton – Financial Officer	Councillor Sir Gareth Griffiths	
<b>1.0</b>	<b>OPENING REMARKS AND APOLOGIES</b>	
1.1	The meeting was opened by the Chairman Daniel Llewelyn Williams by welcoming the members. Apologies were received from Mair Bebb Jones, Aled Emyr and Peter Simpson. Reference was made to Councillors Aled Emyr bereavement; condolences were forwarded to him and his family. Condolences were also expressed to the family of Bet. A minute silence ensued.	
<b>2.0</b>	<b>COUNTY COUNCILLOR'S REPORT</b>	
2.1	The County Councillor was welcomed to the meeting and invited to address the Council. He stated that the Defibrillator Group was meeting the following night at 6. A pop up shop will run during the summer to collect monies for purchasing two defibrillators; discussions will be held as to where they should be located. Councillor Eifion Williams will be representing the Council on the group.	
2.2	He also stated that he had attended the meeting on putting a Community Resilience plan together. He expressed that it was a lot of work and that lot had been completed by Councillor Eifion Williams and thanked him for his work up to now.	
2.3	He said that he had requested a Grit bin for Ger y Nant but had not received a reply to date as the officer has been off work.	
<b>3.0</b>	<b>DECLARATION OF INTEREST</b>	
	None	
<b>4.0</b>	<b>CONFIRMATION OF LAST MONTH'S EXPENDITURE AND FINANCIAL REPORT</b>	
4.1	The Financial Officer presented the financial report for February; the expenditure was accepted. The report was proposed and seconded as correct.	<b>FINANCIAL OFFICER</b>
4.2	The caretaker's salary was discussed. An explanation was provided by the members of the employment subcommittee that holiday payment was due but has been amended because some days had been taken. It was decided that there was a need to discuss the work contract and job description with the	<b>FINANCIAL OFFICER</b>

## CYNGOR CYMUNED Y FELINHELI

	caretaker which has been presented previously. This requires being actioned as soon as possible. The Council agreed that the monies could be paid for the holidays as days had not been taken for the last two years. The sum being £914.	
4.3	The invoice for the remarking of the car park has been received. The Council agreed its payment.	<b>FINANCIAL OFFICER</b>
4.4	The annual invoice for the cemetery waste had been received - £448. It was decided for the invoice to be paid but to monitor the use of the bin together with the usage of the compost bin to see if there is a need to change the size of the waste bin.	<b>FINANCIAL OFFICER</b>
4.5	The membership of the SLCC is due this month, the Council agreed for the Financial Officer to pay it.	<b>FINANCIAL OFFICER</b>
4.6	Membership of One Voice Wales is also due; the Council agreed for the invoice of £381 to be paid.	<b>FINANCIAL OFFICER</b>
4.7	The service agreement for the Clock requires to be renewed- £542 for three years. The Council agreed for it to be paid.	<b>FINANCIAL OFFICER</b>
4.8	There will be a need for the accounts to be inspected before they are sent to the Internal Auditors. Councillor Sarah Riley will be on maternity leave and Councillor Mei Gwilym will be sharing the work with Councillor Iestyn Harris.	<b>MG/IH</b>
4.9	Only some of the Community Societies bank statements have been received to date following their acceptance of the financial assistance from the Council. This will be monitored and the matter placed on the agenda for September.	<b>CLERK</b>
4.10	Letters of thanks has been received from the Junior Football Club and Gwyl y Felin.	
4.11	The recommendations of the Financial Remuneration Panel for Wales had been received. See appendix A. Reference was made to Decision 44: each Community Councillor is to be paid £150 annually for costs incurred by using their phone, IT and expenses etc. There is an option that Councillors can accept or not accepts this payment. If Councillors do not want the payment then they are to write to the Clerk to express this. The Clerk to write to the Councillors to explain this.	<b>CLERK</b>
4.12	The payment terms for using the Chapel were discussed. The Clerk to ensure the number of	

**CYNGOR CYMUNED Y FELINHELI**

	occasions that the Chapel was used since March 2016. The Chapel will be required to send an invoice to the Council as soon as possible so that the payment can be inside the financial year. The Clerk to consult with Councillor Mair Bebb Jones.	<b>CLERK</b>
<b>5.0</b>	<b>CONFIRMATION OF LAST MONTH'S MINUTES</b>	
5.1	The minutes for February were accepted as correct with minor amendments. Changes to be forwarded to the Councillors after the meeting.	CLERC
<b>6.0</b>	<b>MEMORIAL HALL SUB COMMITTEE REPORT</b>	
6.1	An estimate has been received from a builder for building a porch. The prize would be approximately £3000. The materials used for the porch would be blocks. In the meantime a wind block will be erected. A meeting has been arranged for the 27 <sup>th</sup> March 2018 at 7 p.m. at the Hall to look at the proposed Community Resilience plan; there will also be an opportunity to consider the porch. Y Clerk to make enquiries with the Planning Department to see if planning permission is required.  The clerk to make enquiries with Snowdonia Fire Protection to see when the work to relocate the smoke detectors in the Hall is to be completed.	<b>CLERK</b>
<b>7.0</b>	<b>MEMORIAL CLOCK REPORT</b>	
7.1	An explanation was received from Menter Fachwen on their Invoices. The flower pots around the Memorial Clock are serviced once each season for a price of £100. There is a need to find out how many pots are around the clock.	
7.2	Organising a celebratory event for the centenary celebration of the end of the First Work War was discussed, it is hoped that an event can be held with the Primary School playing a part. Councillor Iestyn Harris to consult with the School. It was also asked if the wreaths had been removed from the Memorial Clock – Councillor Iestyn Harris was willing to remove them if not.	IH
<b>8.0</b>	<b>PLANNING APPLICATIONS</b>	
8.1	C18/0129/20/CT- felling and docking trees within a conservation area – 6 Aber Cottages, Y Felinheli LL56 4JY – <b>NO OBJECTION</b>	
<b>9.0</b>	<b>CEMETERY REPORT</b>	
9.1	A report was received that plastic flowers were being placed within the compost bin. Palm	<b>CLERK</b>

**CYNGOR CYMUNED Y FELINHELI**

	Sunday falls in March this year and therefore there is a need for the cemetery grass to be cut in a month outside the contract. Contact was made during the meeting and it was established that the grass cutting would take place on the Friday of this week.	
<b>10.0</b>	<b>CAR PARK, LON LAS AND MORIAH SITE SUB-COMMITTEE REPORT</b>	
10.1	An explanation was received from Councillor Nerys John why the area around the sink hole had been fenced – this was due to it having been seeded.	
10.2	Councillor Nerys John and Anwen Lyn had been to a site meeting with Robin Perkins the Officer for the Lon Las of Gwynedd Council to decide on the planting locations of the trees that have been received. Robin Perkins will arrange the moving of the trees and the planting will take place the forthcoming Saturday at 10 a.m. Some wild flower seeds have also been received.	
10.4	Confirmation was received that the remarking of the car park had been completed and the owners of the Shed are thankful.	
10.3	There will be a need to plant new lavender plant at the Moriah site. The Clerk and Chairman to action this matter.	<b>CLERK/DW</b>
<b>11.0</b>	<b>FOOTPATHS, BUS SHELTERS AND BENCHES SUB-COMMITTEE REPORT</b>	
11.1	Councillor Casi Roberts brought to the attention of the Council that there had been a landside onto the Lon Las at Shiloh. The Clerk to consult with Robin Perkins.	<b>CLERK</b>
11.2	Observations have been received that dog owners are using recycling bins of residents along the Afon Heulyn to place their dog fouling bags, the Clerk to discuss this with Gwynedd Council.	<b>CLERK</b>
11.3	Observations have been received from Tregwylan Management Company that the footpath from Hen Gei Llechi to the Garddfon is in a poor state and that potholes are filling with water. The matter was discussed and that it was the land owners' responsibility and not that of the Community Council are not in a position to help out financially as the work has not been budgeted.	<b>CLERC</b>
11.4	Cerrig yr Afon. The fence has fallen into the river and there is a need to renew it. Eifion is to speak to the brother of the tenant to see how to move forward of getting a contractor to do the work.	<b>EW</b>

**CYNGOR CYMUNED Y FELINHELI**

<b>12.0</b>	<b>HIGHWAYS REPORT</b>	
12.1	<p>Proposed parking restrictions for various locations within the village. The following was decided:</p> <p>By the school – No Objection          By the bridge on the Slate Quay – No Objection.          Brynffynnon – the Council expressed their concern on the effects of introducing prohibitions on this location because the area is under pressure for parking spaces already and introducing fuller yellow lines is going to exasperate the problem. The appropriateness of the site is questioned as a day care centre especially as there is a need to use a long wheeled base vehicle for transporting the service users. Access for emergency vehicles is also a concern. The Council would like more information in regard to the plan.          Hen Gei Llechi – Objection as yellow lines would move the present vehicles to other inappropriate areas also the speed of the traffic within the area would increase. A letter of an objection was received from a resident expressing their concern for the proposed yellow lines.</p>	<b>CLERC</b>
<b>13.0</b>	<b>PROJECTS</b>	
	63 replies have been received to create litter picking groups. An event has been arranged for this Sunday by Anwen Lyn. Permission has been given to Councillor Sarah Riley to use an appropriate website for contacting all by the use of a text to inform them of the event and also to arrange a meeting to create the hubs for various areas within the village. Councillor Sarah Riley has asked Gwynedd Council for equipment but has not received a reply to date.	<b>SR</b>
<b>14.0</b>	<b>PUBLIC TOILETS</b>	
	None	
<b>15.0</b>	<b>COMMUNITY RESCILIENCE</b>	
15.1	Meeting arranged for 27 <sup>th</sup> March 2018 for 7 at the Hall. Sand Bags – the Council will need to resource some bags to be kept at the back of the hall; a bag of sand will also be needed for filling the bags as required. A budget of £200 has been allocated. The matter will be discussed by the sub-committee.	<b>DW/EW</b>
<b>16.0</b>	<b>WEBSITE</b>	
	Discussions were held on the booking system for the hall. It was decided that the system	IH/SR/CR/MG

## CYNGOR CYMUNED Y FELINHELI

	<p>stripe would be used. It is necessary for the Caretaker to be given training on its use before the system becomes live. Employment Sub-Committee to arrange discussions with the Caretaker. Councillor Casi Roberts to arrange some training on the system.</p> <p>Using the cloud for storing council papers was also discussed. Councillor Mei Gwilym to arrange a video presentation for the councillors on how to use it.</p>	
<b>17.0</b>	<b>MISCELLANEOUS MATTERS</b>	
17.1	Gwynedd and Mon Welfare Plan 2017 to be discussed at the April Meeting – Councillor Pete Simpson to report.	
17.2	<p>Review of the electoral arrangements for Gwynedd – draft proposed – explanation was provided by Councillor Iestyn Harris and further information by the County Councillor. It was decided that the present arrangements are effective and that the Community Council works well with the County Councillor; it was felt that changing to the proposed arrangements would be to its detriment.</p>	CLERK
17.3	<p>General Data Protection Regulation – an explanation on the matter was provided by Councillor Iestyn Harris. The regulations extend from the legislation and are affecting large companies as they keep personal information. There is a need to recognise information on individuals and there is a need to delete if a request is received. Councillor Iestyn Harris to looking into the matter of the need to have an officer for this purpose.</p>	IH
17.4	<p>It was discussed if there was a need to replenish the grit bins. The Clerk to receive information from the Councillors on the bins and to ensure that a supply is provided if required as more bad weather is forecasted.</p>	
	The meeting came to an end at approximately 22:30	
SIGNATURE:		DATE: