

**CYNGOR CYMUNED Y FELINHELI**

<b>Minutes of the virtual meeting held on the 8<sup>th</sup> of February 2022, 7 p.m.</b>		
<b>PRESENT</b>		
Iwan Huws	Liŷr Evans	
Daniel Williams	Emyr Gareth	
Dafydd Huws	Eifion Williams	
Nerys John	Cynog Prys	
<b>1.0</b>	<b>CHAIRMAN OPENING REMARKS AND APOLOGIES</b>	
	The Chairman Iwan Huws formally opened the meeting. Apologies were accepted from Councillor Casi Roberts, Councillor Iestyn Harris and Councillor Lliwen-Griffith-Williams.	
1.1	<u>Local Government and Elections (Wales) Act 2021: Community and Town Councils statutory guidance   GOV.WALES</u> - the chairperson explained that this legislation will affect the Felinheli Community Council, and this will mean that the council will have duties that they will need to adhere to to comply with the legislation. It means an annual report will be published, there will be public participation in monthly meetings, a training program for the Councillors, arranging multi location meetings. There is a timetable for all the changes. There is a need to respond to the questions regarding the legislation. The Clerk and Chairman to prepare a response.	<b>CLERK/IH</b>
<b>2.0</b>	<b>COUNTY COUNCILLOR'S REPORT</b>	
2.1	The County Councillor was not present.	
<b>3.0</b>	<b>DECLARATION OF INTEREST</b>	
	None	
<b>4.0</b>	<b>CONFIRMATION OF LAST MONTHS EXPENDITURE AND FINANCIAL REPORT.</b>	
4.1	The expenditure for January 2022 was presented and the financial situation was explained. The expenditure and report were accepted.	
4.2	The Chairman explained that the Financial Sub-Committee had met last night to look at the applicants for financial assistance for 2021-2022. The purpose of the meeting was to consider the applications on eligibility and to provide recommendations for the Council for decisions. Following a discussion, the Council supported the recommendations. The applications and decisions can be seen in appendix 1.	<b>CLERK/FINANCE</b>
4.3	Due to the unforeseen situation within the hall and rising costs there is a need to look again on the decision taken in January of increasing the precept to £44K. The extra work on the Hall (£3930) and the structural report (£570) means that the total affects the Council's draft budget. It was decided that the precept would be raised to £46K for the 2022-2023 Financial year.	<b>CLERK</b>
4.4	Accounting System – Scribe. Following the publishing of the draft budget last month it was decided research would be conducted in finding an accounting system for the Council. A	<b>CLERK</b>

## CYNGOR CYMUNED Y FELINHELI

	<p>system that would allow the Council to make financial administration easier but at the same time to comply with what Audit Wales requires. Following the research by the Clerk of various systems and what system other Council uses the result was 700+ councils use Scribe. An enquiry with scribe resulted in the Clerk and Councillor Daniel Williams having a virtual exhibit by scribe. Scribe will allow Councils to record their expenditure and income in the way Audit Wales requires for the annual report. Scribe will provide means of creating budgets, comparisons etc. It will provide a monthly bank reconciliation. It also has the capacity to do an asset register. The system costs £485 for the first year and £288 annually thereafter. The system works online ensuring business continuity, training costs is inclusive with support available anytime. The whole team are registered accountants. The Council decided to invest in the system. The Clerk to send information on the system to all councillors.</p>	
<b>5.0</b>	<b>CONFIRMATION OF LAST MONTHS MINUTES AND MATTERS ARISING</b>	
5.1	January 2022 minutes were accepted as correct.	<b>CLERK</b>
5.2	Hen Gei Llechi Parking – no meeting has been held to date. The Chairman Iwan Huws will inform the Council of any development.	<b>CLERC/IH</b>
5.3	<p>Highways –</p> <p style="margin-left: 40px;">i. Retaining wall – Hen Gei Llechi – response received from Gwynedd Council – see translation below:</p> <p><i>See the update on the retaining wall below:</i></p> <p><i>The whole matter is a bit complex as it is not transparent who has the responsibility for the wall. However, the responsibility for the safety of road users is clear and therefore we will be acting as follows:</i></p> <ul style="list-style-type: none"> <li>• <i>A letter to explain what will take place has been prepared for the homeowners that are to the rear of the retaining wall that has fallen, this letter will be posted at the beginning of the week.</i></li> <li>• <i>Contractors are in place to start work within a fortnight unless there is an objection, part of the wall will be demolished and then re-erected.</i></li> <li>• <i>It is estimated that the work will take up to four weeks and it is expected for the work to be completed by the end of March unless a problem arises.</i></li> </ul> <p style="margin-left: 40px;">ii. Gullies – information was received that the village gullies usually receive a service annually around January, unfortunately this timetable has slipped this year due to the trunk road having priority. Councillor Eifion Williams and the Clerk to make a request for location map of all the gullies. Cerrig yr</p>	<b>CLERC</b>

## CYNGOR CYMUNED Y FELINHELI

	Afon – it was reported that the street lighting is now operational.	
5.4	Public Footpath – the Clerk stated that the annual meeting with the Gwynedd Council Officers will be in March the date to be decided. Councillor Nerys John stated that Tuesdays, Wednesday, or Fridays would be suitable for her. The Clerk to contact the Officers.	<b>CLERK</b>
5.5	Playfield – information received that the work would commence 7 <sup>th</sup> March 2022.	<b>CLERK/EG/IH</b>
5.6	Car Park – information was received that one vehicle has been moved to the front of the garage and Councillor Dan Williams stated that arrangement have been made for the other vehicle to be removed. It may be an idea for the Sub-committee for the Car Park to consider erecting a sign to inform the public against abandoning cars in the car park.	<b>CLERK</b>
<b>6.0</b>	<b>PLANNING APPLICATIONS</b>	
6.1	Application No.: C22/0008/20/DT Location: 1, Bryn Cottages, Llanfair Is Gaer, Caernarfon, Gwynedd, LL55 1TU Proposal: Two storey extension on gable end of house. - <b>No objection</b>	<b>CLERC</b>
6.2	Application No.: C22/0011/20/DT Location: 42, Ger Y Nant Ger Y Nant, Y Felinheli, Gwynedd, LL56 4PF Proposal: Extensions to front of dwelling and to the rear. - <b>No objection</b>	<b>CLERC</b>
6.3	Application No.: C22/0035/20/CT Location: 4 Aber Cottages, Y Felinheli, Gwynedd, LL56 4JY Proposal: Fell tree and conduct pruning work on another tree within a conservation area. - <b>No objection</b>	<b>CLERC</b>
6.4	Application No.: C22/0042/20/DT Location: Trefenai, 36 Ffordd Caernarfon, Y Felinheli, Gwynedd, LL56 4RZ Proposal: Single storey rear extension, new balcony, and alterations to dormer window. - <b>No objection</b>	
6.5	Application No.: C22/0077/18/AC Location: 85 Hen Gei Llechi, Y Felinheli, Gwynedd, LL56 4PE Proposal: Diwygio amod 1 o ganiatâd cynllunio C17/0390/20/LL er mwyn ymestyn yr amser i godi'r estyniad am 5 mlynedd arall. - <b>No objection</b>	
6.6	Application No.: C21/0780/20/LL Location: Fferm Cefn, Y Felinheli, Gwynedd, LL56 4QG Proposal: Erection of a shed for storage of manure. - <b>No objection</b>	
<b>7.0</b>	<b>HIGHWAYS, BENCHES AND BUS SHELTERS</b>	
7.1	The work of cleaning the bus shelter has been completed at a cost of £270. The contractor successfully got the graffiti paint	

**CYNGOR CYMUNED Y FELINHELI**

	off. Some of the green paint of the bus shelters had come off as a result, Councillor Dan Williams stated that he would contact the suppliers for information on the paint and to get some to do some maintenance on the shelters. It was decided that the Council would use a contractor to clean the shelters annually.	
7.2	Soil and leaves following the landslide is still behind the shelter opposite Cwrt Menai and it requires moving from the footway. It was decided that the Councillors would meet on site to do the cleaning work. It was reported that water spills on to the highway in several locations on Caernarfon Road. It was decided that Councillor Dan Williams and Councillor Eifion Williams would look at these locations whilst doing the cleaning.	<b>DW</b>
<b>8.0</b>	<b>FOOTPATHS AND LON LAS</b>	
<b>8.1</b>	See item 5.4	<b>DW/CLERK</b>
<b>9.0</b>	<b>CEMETERY, CAR PARK, AND MORIA SITE</b>	
<b>9.1</b>	See item 5.6	<b>CLERK</b>
<b>10.0</b>	<b>PROJECTS</b>	
10.1	Adopting the village playing fields – the Council had intended to adopt the playing field and take responsibility for them from Gwynedd Council. The matter was considered again, and it was decided that because of the additional costs of introducing new equipment on the Beach Road Playing Field and the unforeseen costs to the Memorial Hall, the Council would not be adopting the playing field at this time. In the meantime, it was decided that a report is required from Gwynedd on when in as far as they can estimate when the equipment would in the playing field require to be replaced. The Clerk to let Gwynedd Council know about the decision and to request the assessment on the fields and further information on the equipment. The Council would be looking at the matter again at the end of the year and look at the finance required to adopting them.	<b>CLERK</b>
<b>11.0</b>	<b>MEMORIAL HALL AND CLOCK</b>	
11.1	A verbal report was provided by Councillor Dan Williams on the present situation regarding the floor. He stated to the Council that whilst doing the work to the floor it showed that there was a need to look at the rsj beam under the proscenium arch due to rust. A site visit and report by a structural engineer was forwarded with urgent instructions how to resolve the situation. As the deficiency came to light on the Caernarfon side an investigation to the Bangor side was carried out and the same was required at that site. There will be a need to install a pier made of bricks on each end. Cost details have been recorded previously. It was decided that there was a need to do the work and it was agreed that the work should be proceeded with.	<b>CLERK</b>
<b>12.0</b>	<b>WEBSITE</b>	
	Councillor Nerys John gave a verbal report that the website did not contain any financial minutes. The Chairman stated	<b>CLERK/CR</b>

**CYNGOR CYMUNED Y FELINHELI**

	that the website required some sort of an audit to see what information is missing. Everybody was asked to look at the website prior to the next meeting.	
<b>13.0</b>	<b>COMMUNITY FLOODING SCHEME</b>	
	No work has been carried out on the scheme recently. However, some observation has been received by a warden that there is no lifebuoy on the beach but were installed in the past, concern was expressed that children and young adult jump of the wall to the sea and that the area has no rescue equipment if required. It was decided that the Clerk would contact Barry Davies of Gwynedd Council to request a life buoy to be installed on the toilets.	<b>CLERK</b>
	The meeting ended at 6 21:30	
<b>Signature:</b>		<b>Date:</b>

**ATODIAD 1**

**Ceisiadau grantiau 2022**

Cymdeithas	mantolen /adroddiad ariannol	Derbynwyd yn 2021	Cais 2022	Swm	
Y Goriad	do	200	200	200	
Cyfeillion Ysgol Y Felinheli	do	1250	1550	1550	
Cyfeillion Ysgol Tryfan	do	dim cais	500		Gwrthod oherwydd y rheol mai dim ond cymdeithasau tu fewn i'r pentref sydd yn cymwys.
Clwb Gofal Y Felinheli	do	dim cais	1100	500	cyflwyno cyfraniad o £500 at yr achos.
Clwb Chwaraeon Seilo	do	dim cais			Gwrthod am y tro, gan nad yw'r prosiect heb ei sefydlu'n gadarn ar hyn
CPD Y Felinheli	do	2000		1000	
CPD Ieuenctid Y Felinheli	do	1000	1600	500	Cyfraniad at costau cyffredinol yn unig. Credir mai cyfrifoldeb Gwynedd yw gosod gwyneb drtos dro ar y cae chwarae.
PARCH	do	500	500	500	
Gwyl y Felin	do	1000	1000	1000	
Bwyd Bendigedig	Menter newydd	dim cais	300	300	
Cyfanswm		5950	6750	5550	Cyfanswm arfaethedig

Rhodd yn unol a rheolau sefydlog - £500 i Eglwys Llanfairisgaer ar gyfer y Fynwent.